



## **Terms of Reference**

### **Intersectoral Advisory Group – Good Food 2025 Evolution Project**

#### **1. Purpose**

The Intersectoral Advisory Group (IAG) is formed to provide guidance and sector-specific insights for the Good Food 2025 Evolution Project. Members will share their expertise, identify challenges and opportunities in the Evolution process, and contribute to shaping engagement processes, educational opportunities and processes in relation to the Evolution engagement process. Read more on the Evolution project here ([link to info above](#)).

#### **2. Scope of Work**

The Advisory will:

- Offer strategic advice and sector-based insights to support the Good Food 2025 Evolution Project.
- Ensure collaboration between sectors and keep equity as a central focus of the project.
- Help identify challenges, opportunities, and key priorities for the project.
- Provide feedback on draft documents, evaluation methods, communication strategies, and recommendations.

#### **3. Membership**

The IAG will have six (6) representatives from different sectors and backgrounds to ensure a well-rounded perspective on food system issues. Members will come from:

- Food and Farm Sector (farmers, food producers, food hubs, processors)
- Health Sector (public health professionals, dietitians, healthcare representatives)
- Education and Research (academics, educators, food justice researchers)
- Community Organizations (representatives from food security, racialized, and equity-denied groups)
- Local Government and Policy Makers (municipal and regional planners, food policy specialists)
- Funders and Philanthropy (representatives from organizations that fund food equity initiatives)
- Indigenous and Racialized Communities (leaders representing Indigenous food sovereignty and BIPOC-led organizations)
- Youth and Lived Experience Representatives (youth leaders, individuals with lived experience of food insecurity)

#### **4. Meetings & Time Commitment**

The IAG will meet three (3) times over a one-year term.

Meetings may be virtual or in-person, depending on group preference and accessibility needs.

Members are expected to review materials and provide input between meetings as needed.

#### **5. Honoraria and Support**

Members will receive an honorarium of \$500 to recognize their time and contributions.

Accessibility support, such as translation, childcare assistance, and transportation stipends, is available upon request.

#### **6. Decision-Making and Engagement**

The IAG will act in an advisory role, providing recommendations that inform the Good Food 2025 Evolution Project.

Decision-making will be consensus-based, emphasizing collaboration and inclusivity.

CRFAIR will coordinate the group and ensure members' input is reflected in project planning and implementation.

#### **7. Evaluation & Reporting**

The IAG will set goals at the start of the project and evaluate progress at the mid-term and end of the one-year period.

A summary of discussions, recommendations, and outcomes will be documented and shared with the Good Food Network and other stakeholders.

#### **8. Confidentiality & Ethical Considerations**

Members are expected to engage in discussions with integrity and respect.

Any confidential discussions or unpublished materials must be kept confidential.

#### **9. Application & Selection Process**

Members will be invited or nominated based on their expertise, lived experience, and sector representation.

Priority will be given to ensuring diversity and equitable participation across sectors and demographics.

#### **10. Review & Amendments**

The Terms of Reference will be reviewed and refined by the IAG group as needed.